

# RENTAL PROPERTY INFORMATION ADDENDUM

RPI

This form recommended and approved for, but not restricted to use by, the members of the Pennsylvania Association of REALTORS® (PAR)

## 1. PROPERTY INFORMATION

Owner \_\_\_\_\_  
Property Address \_\_\_\_\_  
 Office  House  Apartment  Store  \_\_\_\_\_  
Occupant \_\_\_\_\_  
Monthly Rent \$ \_\_\_\_\_ Rent collected by  Owner/landlord  Broker  
Funds to be collected at the execution of lease:  First month's rent  Last month's rent  
Term \_\_\_\_\_  
Security Deposit \$ \_\_\_\_\_, held by  Owner/landlord  Broker  
Owner Telephone \_\_\_\_\_ Occupant Telephone \_\_\_\_\_  
Type/Style/Construction/Exterior Surfaces \_\_\_\_\_

Age of Building \_\_\_\_\_  Known  Approximate  
Lot Size \_\_\_\_\_ Zoning \_\_\_\_\_  
Documents attached:  Deed  Variance Approval  Special Exception Approval  Rental License  
 Rental Registration Documents  Permits  Other \_\_\_\_\_

## 2. FLOOR PLAN

Basement/Ground Level \_\_\_\_\_  
First Level \_\_\_\_\_  
Second Level \_\_\_\_\_  
Third Level \_\_\_\_\_  
Garage \_\_\_\_\_

## 3. FLOORING

Hardwood \_\_\_\_\_  Carpeting \_\_\_\_\_  
 \_\_\_\_\_  \_\_\_\_\_

## 4. KITCHEN

Refrigerator \_\_\_\_\_  Dishwasher \_\_\_\_\_  
 Garbage Disposal \_\_\_\_\_  Trash Compactor \_\_\_\_\_  
 Range/Oven and Fuel \_\_\_\_\_  Microwave \_\_\_\_\_  
 \_\_\_\_\_  \_\_\_\_\_

## 5. LAUNDRY

Facilities Hook Up \_\_\_\_\_  Clothes Washer \_\_\_\_\_  
 Dryer ( Electric  Gas  Other) \_\_\_\_\_  Utility Sink/Laundry Tub \_\_\_\_\_  
 \_\_\_\_\_  \_\_\_\_\_

## 6. OTHER FEATURES

Storm Door(s) \_\_\_\_\_  Storm Window(s) \_\_\_\_\_  
 Blinds \_\_\_\_\_  Insulation Glass/Windows \_\_\_\_\_  
 Smoke Detector(s) \_\_\_\_\_  Carbon Monoxide Detector(s) \_\_\_\_\_  
 Fire Extinguisher(s) \_\_\_\_\_  Window Treatment and Hardware \_\_\_\_\_  
 Ceiling Fan(s) \_\_\_\_\_  \_\_\_\_\_

## 7. PLUMBING

Sump Pump \_\_\_\_\_  Water Softener/Conditioner \_\_\_\_\_  
 \_\_\_\_\_  \_\_\_\_\_

## 8. HEATING AND COOLING

Heat Type \_\_\_\_\_  Fireplace \_\_\_\_\_  
 Central Air Conditioning \_\_\_\_\_  Wood/Coal Stove \_\_\_\_\_  
 Air Conditioning Units \_\_\_\_\_  \_\_\_\_\_

## 9. ELECTRIC

Satellite Dish \_\_\_\_\_  Cable TV \_\_\_\_\_  
 Security System \_\_\_\_\_  Phone Jacks \_\_\_\_\_  
 Type ( Fuses  Circuit Breakers) ( \_\_\_\_\_ AMP)  Garage Openers \_\_\_\_\_  
 Electronic Access \_\_\_\_\_  \_\_\_\_\_  
 \_\_\_\_\_  \_\_\_\_\_

Owner Initials: \_\_\_\_\_

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55 **10. EXTERIOR**

56  Porch/Deck \_\_\_\_\_  
57  Pool \_\_\_\_\_  
58  Outbuilding(s) \_\_\_\_\_  
59  \_\_\_\_\_

Patio \_\_\_\_\_  
 Fencing \_\_\_\_\_  
 Garage(s) \_\_\_\_\_  
 \_\_\_\_\_

60 **11. LAND IMPROVEMENTS AND SERVICES**

61 Water  Public  Community Well \_\_\_\_\_  Private Well \_\_\_\_\_  
62 Sewer  Public  On site (type) \_\_\_\_\_  
63 Trash Collection  Public  Private \_\_\_\_\_  Other \_\_\_\_\_  
64 Recycling  Public  Private \_\_\_\_\_  Other \_\_\_\_\_  
65 Streets/Road  Public  Private \_\_\_\_\_  Common \_\_\_\_\_  
66 Driveways  Public  Private \_\_\_\_\_  Common \_\_\_\_\_  
67 Shared  Maintenance Agreement \_\_\_\_\_  Access Agreement \_\_\_\_\_  
68 Sidewalks  Public  Private \_\_\_\_\_  
69 Alleys  Public  Private \_\_\_\_\_  
70 Other \_\_\_\_\_  
71 \_\_\_\_\_

72 **12. UTILITIES AND SERVICES**

73 Landlord		Tenant		Landlord		Tenant	
74 pays		pays		pays		pays	
<input type="checkbox"/>		<input type="checkbox"/>	Cooking Gas/Fuel	<input type="checkbox"/>		<input type="checkbox"/>	Air Conditioning
<input type="checkbox"/>		<input type="checkbox"/>	Electricity	<input type="checkbox"/>		<input type="checkbox"/>	Cable/Satellite Television
<input type="checkbox"/>		<input type="checkbox"/>	Heat _____ (type)	<input type="checkbox"/>		<input type="checkbox"/>	Condominium/Homeowners Association Fee
<input type="checkbox"/>		<input type="checkbox"/>	Hot Water _____ (type)	<input type="checkbox"/>		<input type="checkbox"/>	Parking Fee
<input type="checkbox"/>		<input type="checkbox"/>	Cold Water	<input type="checkbox"/>		<input type="checkbox"/>	Maintenance of Common Areas
<input type="checkbox"/>		<input type="checkbox"/>	Trash Removal	<input type="checkbox"/>		<input type="checkbox"/>	Pest/Rodent Control
<input type="checkbox"/>		<input type="checkbox"/>	Recycling Removal	<input type="checkbox"/>		<input type="checkbox"/>	Bed Bugs
<input type="checkbox"/>		<input type="checkbox"/>	Sewage Fees	<input type="checkbox"/>		<input type="checkbox"/>	Snow/Ice Removal
<input type="checkbox"/>		<input type="checkbox"/>	Sewer Maintenance	<input type="checkbox"/>		<input type="checkbox"/>	Telephone Service
<input type="checkbox"/>		<input type="checkbox"/>	Heater Maintenance	<input type="checkbox"/>		<input type="checkbox"/>	Lawn and Shrubbery Care
<input type="checkbox"/>		<input type="checkbox"/>	_____	<input type="checkbox"/>		<input type="checkbox"/>	_____

86 Comments: \_\_\_\_\_  
87 \_\_\_\_\_  
88 \_\_\_\_\_

89 **13. PETS**

90  Permitted, with additional non-refundable fees of \$ \_\_\_\_\_ per month AND a flat fee of \$ \_\_\_\_\_  
91 Restrictions on pets are: \_\_\_\_\_  
92  Not permitted

93 **14. ADDITIONAL COMMENTS AND REMARKS**

94 \_\_\_\_\_  
95 \_\_\_\_\_  
96 \_\_\_\_\_  
97 \_\_\_\_\_  
98 \_\_\_\_\_  
99 \_\_\_\_\_

100 **OWNER** \_\_\_\_\_ **DATE** \_\_\_\_\_

101 **OWNER** \_\_\_\_\_ **DATE** \_\_\_\_\_

102 **OWNER** \_\_\_\_\_ **DATE** \_\_\_\_\_

103 **ACCEPTED BY** \_\_\_\_\_

104 **BROKER (COMPANY NAME)** \_\_\_\_\_

105 **ACCEPTED BY** \_\_\_\_\_